### THE BOMBAY PUBLIC TRUST, ACT,1950

SCHEDULE VIII (VIDE RULE 17 (1))

Name of the Public Trust : CENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES BALANCE SHEET AS ON 31ST MARCH 2013

| FUND & LIABILITIES  | Sch.   | AMOUNT (Rs)                | PROPERTY & ASSETS   | Sch. | AMOUNT (Rs)       |
|---|--------|----------------------------|---|------|-------------------|
| Trust Funds or Corpus -<br>Balance as per last Balance Sheet<br>Adjustment during the year ( give Details )                               |        | NIL<br>-                   | Immovable Properties - ( At cost ) - Balance as per last Balance Sheet Additions during year Less:- Sales during the year Depreciation up to date |      | NII               |
| Other Earmarked Funds - ( Created under the provisions of the trust deed ) or scheme out of the income (Capital Expenditure) Utilised A/c |        |                            | Capital Work in Progress Investment - Note :- the market value of the   |      | NIL               |
| Ford Foundation   | A      | 477,022.50                 | above investment is Rs. Furniture & Fixtures  |      |                   |
| ICICI TDC grant Depreciation Funds Sinking Funds  | A      | 481,264.50                 | Balance as per last B/S 2,82,249 Addition during the year   | D    |                   |
| Reserve Funds<br>Any Other Funds  |        |                            | Depreciation . 34,098 Loans ( Secured or Unsecured  |      | 248,151.00<br>NIL |
| Loans (Secured or Unsecured) From Trustees  |        | NIL                        | Good/ Doubtful.)<br>Loans Scholarship<br>Other Loans  |      | NIL<br>NIL        |
| From Others Liabilities -   |        |                            | Advances -<br>To Trustees<br>To Employees   |      | NIL               |
| Unutilized Grant in aid<br>For Expenses<br>For Advances   | B<br>C | 1,610,575.34<br>167,408.00 | To Contractors To Lawyers   |      |                   |
| For Rent and other deposits For Sundry Credit Balances  |        |                            | To Other * Income Outstanding - Rent  | E1   | 235,792.00<br>NIL |
| Income and Expenditure Accounts - Balance as per last B / S 2,647,650.34 Less :- Appropriation if any                                     |        | - 1                        | Interest Other Income Interest Other Income   |      |                   |
| Add :- Surplus as per I & É.A/c. 629,821.00<br>Less:- Deficit as per I & E.A/c.   |        | 3,277,472.34               | Cash and Bank Balance - Cash in Hand  |      |                   |
| roal Feature.   |        |                            | a) In Current Account In Fixed Deposit Account With BOM b) With the Trustees  | Е    | 5,529,799.68      |
| A STEPHEN CONT.   |        |                            | c) With the Manager Income and Expenditure Account -  |      | NIL               |
| 2000  |        |                            | Less :-Appropriation if any<br>Less :- Surplus as per I & E A/c.  |      |                   |
| report of materials   |        |                            | Add:- Deficit as per I & E A/c.   |      |                   |
|   |        |                            |   |      |                   |
| TOTAL   |        | 6,013,742.68               | TOTAL   |      | 6,013,742.68      |

As per our report of even date

For SNJ & Co. Chartered Accountants FRM 104447W

Raghunathan D. Aiyar Partner M No. 034018 Date:

\*Income Outstanding

(if accounts are kept on cash basis) rent +interest +other income =Total Rs.

The above Balance sheet to the best of my /our belief contains a true account of the Funds and Liabilities and of the property &

Assets of the trust

12 JUL 2013

Date

Trustee





## THE BOMBAY PUBLIC TRUST, ACT,1950

SCHEDULE VIII (VIDE RULE 17 (1))

Name of the Public Trust : CENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31.3.2013

| EXPENDITURE                              | Sch. | AMOUNT (Rs)             | INCOME                           | Cal     |              |
|--|------|-------------------------|----------------------------------|---------|--------------|
| To Expenditure in respect of properties  |      | NIL                     | By Rents Accrued / Realised *    | Sch.    | AMOUNT (Rs)  |
| Rates, Taxes, Cesses                     |      |                         | - y rising / toolded / ricalised |         | NI           |
| Repairs and Maintenance                  |      |                         | By Interest Accrued / Realised * |         |              |
| Salaries                                 |      |                         | - j mer set / teoraea / Tteamsea |         |              |
| Insurance                                |      |                         | On Securities                    |         |              |
| Depreciation ( By way of provision       |      |                         | On Loans                         |         | NI           |
| of adjustment )                          |      |                         | On Bank Account                  | 1 . 1   | NI           |
| Other Expenses                           |      |                         | On Bank Account                  | '       | 558,421.0    |
| To Establishment Expenses                |      | NIL                     | By Dividend                      |         |              |
| To Remuneration to Trustees              |      | NIL                     | By Donations in cash or kind     |         | NI           |
| To Remuneration ( in the case of math)   |      | NIL                     | By Grants ( Transfer )           |         | NII          |
| to the head of the math, including his   |      | INIL                    | by Grants (Transfer)             | В       | 6,937,891.52 |
| houses - hold expenditure, if any        |      |                         | Dy Income from 11                |         |              |
| To Legal Expenses                        |      | NIL                     | By Income from other sources     | Н       | 248,373.00   |
| To Audit Fees                            |      | NIL                     | (In details as far as possible)  |         |              |
| To Contribution and Fees                 |      |                         |                                  |         |              |
| To Amount Written of                     |      | NIL                     |                                  |         |              |
| a) Bad Debts                             |      | NIL                     |                                  |         |              |
| b) Loan Scholarship                      |      |                         | D. T. ( )                        |         |              |
| c) Irrecoverable Rents                   |      |                         | By Transfer from Reserve         |         | NIL          |
| d) Other Items                           |      |                         |                                  |         | •            |
| To Miscellaneous Expenses                | G    | 142 974 00              |                                  |         |              |
| To Depreciation                          | D    | 142,874.00<br>34,098.25 |                                  | i a     |              |
| To Amounts transferred to Reserve        |      |                         |                                  |         |              |
| or Specific Funds                        |      | NIL                     |                                  |         |              |
| To Expenditure on objects of the Trust   |      |                         |                                  |         |              |
| a) Religious                             |      |                         |                                  |         |              |
| b) Educational                           |      |                         |                                  | 8 12000 |              |
|  | F    | 6,937,891.52            |                                  |         |              |
| c) Medical Relief                        |      |                         |                                  |         |              |
| d) Relief of poverty                     |      |                         |                                  |         |              |
| e) Other charitable objects              |      |                         |                                  |         |              |
| To Surplus carried over to Balance Sheet |      | 629,821.75              | THE AVE                          |         |              |
| TOTAL                                    |      | 7,744,685.52            | TOTAL                            |         |              |

As per our report of even date

FRN-104447W PUNE

ered Accoun

For SNJ & Co.

Chartered Accountants FRN 104447W

Raghunathan D. Aiyar

Partner. M.No. 034018

Date

12 JUL 2013

Date

Trustee

TOHAM PUNE

## ENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES PUNE. FINANCIAL YEAR 2012 -2013

# SCHEDULE: A - OTHER EARMARKED FUNDS A) FORD FOUNDATION ( CAPITAL EXPENDITURE ) UTILISED ACCOUNT

| Sl.no | Particulars   | Rs.        |
|-------|---|------------|
|       | Opening Balance as on 01.04.2012 Add : Transferred from Grants in Aid towards Capital expenditure during the year | 477,022.50 |
|       | Total   | 477.022.50 |

## B) ICICI- TDC GRANT ( CAPITAL EXPENDITURE ) UTILISED ACCOUNT

| SI.no | Particulars   | De                |
|-------|---|-------------------|
|       | Opening Balance as on 01.04.2012 Add : Transferred from Grants in Aid towards Capital expenditure during the year | Rs.<br>481,264.50 |
|       | Total   | 481,264.50        |

#### SCHEDULE: B - GRANTS IN AID

| SI.no Particulars   | Ford Foundation<br>1100-0245   | Hivos Kiski kahani<br>project  | Total  |
|---|--|--|--|
| Opening Balance on 1.04.2012  Add: Received during the year  Add: Bank Interest  Total (A+B+C+D)  Less: Transfer to Income & Expenditure A/c  Less: Transfer to Schedule - I  Closing Balance on 31.03.2013 (D-E-F) | 1,805,523.86<br>5,139,803.00<br>140,251.00<br><b>7,085,577.86</b><br>5,547,135.52<br>140,251.00<br><b>1,398,191.34</b> | 961,216.00<br>619,030.00<br>22,894.00<br><b>1,603,140.00</b><br>1,390,756.00 | 2,766,739.86<br>5,758,833.00<br>163,145.00<br><b>8,688,717.86</b><br>6,937,891.52<br>140,251.00<br><b>1,610,575.34</b> |





# ENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES PUNE. FINANCIAL YEAR 2012 -2013

## SCHEDULE: C - OTHER LIABILITIES

| SI.no | Particulars   |            |
|-------|---|------------|
| 1     | OS Resource Center Refundable Deposits                              | Rs.        |
| 2     | Unclaimed Contributors Fees - TET                                   | 77,000.00  |
| 3     | Unclaimed Contributors Fees - [E]                                   | 12,350.00  |
| 4     | Unclaimed Contributors Fees - ICICI TDC                             | 20,558.00  |
| 5     | Unclaimed Contributors Fees - Ford Foundation Open Space Trivendram | 28,500.00  |
| 6     | Unclaimed Contributors Fees - ICICI F                               | 20,000.00  |
|       |   | 9,000.00   |
|       | Total   | 167,408.00 |

## SCHEDULE: E - CASH & BANK BALANCES

| SI.no | Particulars   | Po  |
|-------|---|---|
| 3 4   | Bank Of Maharashtra A/c-20002509618  Bank of Maharashtra - A/c 20002489454 - FCRA ICICI - A/c No. 624001064639 ICICI - A/c No. 007401009843  Cash In Hand | Rs. 23,403.20 1,619,720.22 65,107.50 1,866.76 |
|       | FCRA<br>GENERAL   | 5,379.00<br>7,514.00<br><b>1,722,990.68</b>   |

## SCHEDULE: E-1 - LOANS, ADVANCES & DEPOSITS

| SI.no | Particulars                            |            |
|-------|--|------------|
| 1     | Deposit with CC Avenues pvt Ltd        | Rs.        |
| 2     | MCCIA refundable deposit               | 1,000.00   |
| 3     | Advance for postage                    | 4,000.00   |
| 4     | Sudhanshu Travels pvt ltd              | 180.00     |
| 5     | Mrs Raj Kumari Vaswani (Lease Deposit) | 5,612.00   |
| 6     | Kerala Open Space                      | 175,000.00 |
| -     |  | 50,000.00  |
|       | Total                                  | 235,792.00 |

SCHEDULE-2 FIXED DEPOSIT WITH BANK (INVESTMEN

| F D (FCRA) with B O M Interest Accrued on FCRA Deposits F D (General) with B O M Interest Accrued on Fixed Deposits General (BOM) | 1,148,524.00<br>130,290.00<br>2,312,792.00<br>215,203.00 |
|---|--|
| Total   | 3,806,809,00   |





# CENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES PUNE. FINANCIAL YEAR 2012 -2013 SCHEDULE: F - PROJECT EXPENSES

| SI.no Particulars                | Rs.          |
|----------------------------------|--------------|
| A FORD FOUNDATION -1100 - 0245 : |              |
| 1 Administrative expenses        | 347,982.00   |
| 2 Books & Journals               | 295,440.00   |
| 3 Fellowships/Internships        | 1,042,000.00 |
| 4 Honoraria                      | 684,600.00   |
| 5 Publications                   | 441,798.00   |
| 6 Staff Support                  | 1,736,650.00 |
| 7 Website Upgradation            | 475,515.27   |
| 8 Workshops & Meetings           | 490,846.25   |
| 9 Audit fees                     | 32,304.00    |
| Total - A                        | 5,547,135.52 |
| B Hivos Kiski Kahani Project     |              |
| 1 Administrative cost            | 111,585.00   |
| 2 Aranya Journey                 | 57,849.00    |
| 3 Honoraria                      | 49,500.00    |
| 4 Performances                   | 208,026.00   |
| 5 Lectures/Seminars              | 36,916.00    |
| 6 Media                          | 158,105.00   |
| 7 Research Materials             | 122,101.00   |
| 8 Travel                         | 259,548.00   |
| 9 Website                        | 52,128.00    |
| 10 Workshop                      | 64,998.00    |
| 11 Staff support                 | 270,000.00   |
| Total - B                        | 1,390,756.00 |
| Total (A)+ (B)                   | 6,937,891.52 |

#### SCHEDULE: G - OTHER EXPENSES

| SI.no | Particulars                       | Rs.        |
|-------|-----------------------------------|------------|
|       | Bank charges                      | 337.00     |
| 2     | TDS on FDs General                | 21,833.00  |
| 3     | TDS on CCDS FCRA General Deposits | 9,604.00   |
| 4     | TDS On NSW Fees                   | 11,100.00  |
| 5     | Admin Manager Salary              | 100,000.00 |
|       | Total                             | 142,874.00 |





## CENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES PUNE. FNANCIAL YEAR 2012 -2013

## SCHEDULE: H - INCOME FROM OTHER SOURCES

| Sl.no            | Particulars   | Rs.   |
|------------------|---|---|
| 2<br>3<br>4<br>5 | Media Advocacy Contribution Miscellaneous Receipts Agenda Contribution O S Programme Contribution Fees from National Social Watch OSRC Contribution | 33,000.00<br>1,698.00<br>13,075.00<br>75,350.00<br>111,000.00 |
|                  | Total   | 14,250.00<br><b>248,373.00</b>                                |

#### SCHEDULE: I -BANK INTEREST

| SI.no | Particulars   | Rs.        |
|-------|---|------------|
| 1     | Interest on SB (FCRA) a/c 20002489454 - B O M             |            |
| 2     | Interest on General Non FCF Ds - B O M                    | 97,946.00  |
| 3     | Interest on Grant Funds FD's - B O M FC                   | 218,177.00 |
| 4     | Interest on SB a/c 624001064639 - ICICI Bank Ltd          | 140,251.00 |
| 5     | Interest on SB a/c 00741009843 - ICICI Bank Ltd           | 4,069.00   |
| 6     | Interest on SR 2/2 20002500040 R                          | 131.00     |
| 7     | Interest on SB a/c 20002509618 - Bank of Maharashtra      | 1,613.00   |
|       | Interest on Fixed Deposit (general) - Bank of Maharasi Fe | 96,234.00  |
|       | Total   | 558,421.00 |



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CENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES PUNE.

Financial Year 2012-2013

SCHEDULE: D - Statement of Fixed Assets and Depreciation
Non-F C R A ( ICICI TDC )

| Description               | Qty | Depreciation rate | Cost<br>Rs. | Depreciation<br>upto 31.03.2012 | Addition /<br>deletin<br>during the<br>year | Depreciation for the current year | Depreciation upto 31.03.2013 | W.D.V.as on<br>31.03.2013 | W.D.V.as on<br>31.03.2012 |
|---------------------------|-----|-------------------|-------------|---------------------------------|---|-----------------------------------|------------------------------|---------------------------|---------------------------|
| Book Cases                | 2   | 10%               | 28,955.00   | 10,907.60                       |   | 1,804.50                          | 12,712.10                    | 16,242.90                 | 18,047.40                 |
| Ceiling Fan               | 1   | 100%              | 1,375.00    | 1,374.00                        |   |                                   | 1,374.00                     | 1.00                      | 1.00                      |
| Coffe/Tea Vending Machine | 1   | 15%               | 18,703.00   | 9,670.75                        |   | 1,354.05                          | 11,024.79                    | 7,678.20                  |                           |
| Computer Cushon Chair     | 8   | 10%               | 18,451.00   | 6,948.60                        |   | 1,150.24                          | 8,098.84                     | 10,352.16                 | 9,032.25                  |
| Computer Printer H.P.4355 | 1   | 60%               | 16,880.00   | 16,879.00                       |   |                                   | 16,879.00                    |                           | 11,502.40                 |
| Computer Table(C-1)Godrej | 1   | 10%               | 4,695.00    | 1,768.40                        |   | 292.50                            | 2,060.90                     | 1.00                      | 1.00                      |
| Computer Tables           | 2   | 10%               | 13,603.50   | 5,569.40                        |   | 802.80                            |                              | 2,634.10                  | 2,926.60                  |
| DLP Projector             | 1   | 15%               | 77,625.00   | 40,141.95                       |   | 5,621.90                          | 6,372.20                     | 7,231.30                  | 8,034.10                  |
| Filing Cabinet            | 1   | 10%               | 14,319.00   | 5,861.90                        |   | 845.10                            | 45,763.84                    | 31,861.15                 | 37,483.05                 |
| Lap Top Compaq Presario   | 1   | 60%               | 38,500.00   | 38,105.00                       |   |                                   | 6,707.00                     | 7,612.00                  | 8,457.10                  |
| ap Top H.P.Pavillion      | 1   | 60%               | 48,500.00   | 47,630.00                       |   | 236.40                            | 38,341.40                    | 158.60                    | 395.00                    |
| ierver                    | 1   | 60%               | 34,999.00   | 34,371.00                       |   | 521.20                            | 48,151.20                    | 348.80                    | 870.00                    |
| Veighing Machine          | 1   | 100%              |             |                                 |   | 376.00                            | 34,747.00                    | 252.00                    | 628.00                    |
| ook Cases 5 Doors         |     |                   | 425.00      | 424.00                          |   | -                                 | 424.00                       | 1.00                      | 1.00                      |
| ook Cases 4 Doors         | 3   | 10%               | 32,396.00   | 9,958.60                        |   | 2,242.80                          | 12,201.40                    | 20,194.60                 | 22,437.40                 |
|                           | 4   | 10%               | 61,098.00   | 18,783.20                       |   | 4,230.90                          | 23,014.10                    | 38,083.90                 | 42,314.80                 |
| amera Cannon 85           | 1   | 15%               | 20,140.00   | 8,698.35                        |   | 1,715.30                          | 10,413.64                    | 9,726.35                  | 11,441.65                 |
| P Jet Printer J - 4580    | 1   | 60%               | 8,600.00    | 8,214.00                        |   | 231.20                            | 8,445.20                     | 154.80                    | 386.00                    |
| lympus Digital SLR Camera | 1   | 15%               | 37,000.00   | 15,980.75                       |   | 3,152.65                          | 19,133.40                    | 17,866.60                 | 21,019.25                 |
| Total                     |     |                   | 476,264.50  | 281,286.49                      |   | 24,577.54                         | 305,864.03                   | 170,400.46                | 194,978.00                |





CENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES. PUNE Financial year 2012-13

SCHEDULE : D - Statement of Fixed Assets and Depreciation 1) F C R A ( Ford Foundation )

| Description             | Qty | Depreciation rate | Cost<br>Rs. | Depreciation<br>upto<br>31.03.2012 | Addition /<br>deletion<br>during the<br>year | Depreciation<br>for the current<br>year | Depreciation<br>upto<br>31.03.2013 | W.D.V.as on<br>31.03.2013 | WDV as on<br>31st March<br>2012 |
|-------------------------|-----|-------------------|-------------|------------------------------------|--|---|------------------------------------|---------------------------|---------------------------------|
| Computers               | 6   | 60%               | 175,000.00  | 174,999.00                         |  | -                                       | 174,999.00                         | 1.00                      | 1.00                            |
| U.P.S.                  | 2   | 60%               | 42,700.00   | 42,699.00                          |  | -                                       | 42,699.00                          | 1.00                      | 1.00                            |
| Scanner                 | 1   | 100%              | 3,350.00    | 3,349.00                           |  |   | 3,349.00                           | 1.00                      | 1.00                            |
| Local Area Network      |     | 100%              | 6,183.00    | 6,182.16                           |  | -                                       | 6,182.16                           | 1.00                      | 1.00                            |
| D.V.D                   | 1   | 15%               | 6,866.00    | 5,249.00                           |  | 242.55                                  | 5,491.55                           | 1,374.45                  | 1,617.00                        |
| Colour T.V.             | 1   | 15%               | 23,382.00   | 17,760.00                          |  | 843.30                                  | 18,603.30                          | 4,778.70                  | 5,622.00                        |
| Steel Almirah           | 1   | 10%               | 2,150.00    | 1,286.00                           |  | 86.40                                   | 1,372.40                           | 777.60                    | 864.00                          |
| Office Furniture        |     | 10%               | 137,368.00  | 82,887.00                          |  | 5,448.10                                | 88,335.10                          | 49,032.90                 | 54,481.00                       |
| Chairs (Plastic)        | 10  | 10%               | 3,630.00    | 2,001.00                           |  | 162.90                                  | 2,163.90                           | 1,466.10                  | 1,629.00                        |
| Computer Printer        | 2   | 60%               | 25,900.00   | 25,899.00                          |  | -                                       | 25,899.00                          | 1.00                      | 1.00                            |
| Steel Bookracks         | 2   | 10%               | 18,171.00   | 9,587.00                           |  | 858.40                                  | 10,445.40                          | 7,725.60                  | 8,584.00                        |
| Work Table              | 1   | 10%               | 2,660.00    | 1,466.00                           |  | 119.40                                  | 1,585.40                           | 1,074.60                  | 1,194.00                        |
| Computer Chairs & Table | 3   | 10%               | 24,925.50   | 20,298.50                          |  | 462.70                                  | 20,761.20                          | 4,164.30                  | 4,627.00                        |
| /ideo camera Kodak Zi8  | 1   | 15%               | 10,174.00   | 1,526.00                           |  | 1,296.96                                | 2,822.96                           | 7,351.04                  | 8,648.00                        |
| Total                   |     |                   | 482,459.50  | 395,188.66                         | -  | 9,520.71                                | 404,709.37                         | 77,750.29                 | 87,271.00                       |





|                                    | CENTR      | E FOR COWN | NUNICATION A | AND DEVELOPMENT STUDIES, PUNI     | E          |           |   |
|------------------------------------|------------|------------|--------------|-----------------------------------|------------|-----------|---|
|                                    |            |            | Receipts     | & Payments                        |            |           |   |
| Receipts                           | FCRA       |            | 1-Apr-2012   | to 31-Mar-2013                    |            |           |   |
| 7,000,00                           | PURA       | Non FCRA   | Total<br>&   | Payments                          | FCRA       | Non FCRA  | Total                                   |
| Opening Balance                    |            |            |              |                                   |            |           | 11.7                                    |
| Bank Accounts                      | 2,937,038  | 80 100     | 3.017 138    | Current Liabilities               |            |           |   |
| Cash-in-hand                       | 305        | 7,986      |              | Duties & Taxes                    | 304,505    |           | 304,50                                  |
| Current Liabilities                | 300        | 7,300      | 8,291        | OSRC Refundable Deposite          |            | 3,200     | 3,20                                    |
| Duties & Taxes                     | 304.505    |            |              | Unclaimed Contributors Payments   | 3,000      | 31,650    | 34,65                                   |
| OSRC Refundable Deposit            | 304,300    | 13.200     | 304,505      | mineral management                |            |           | •                                       |
| OS Thiruvananthapuram              |            | 50,000     | 13,200       | General FC Deposits               | 524,400    | 740,000   | 1,264,40                                |
| Grants Received                    |            | 30,000     | 50,000       | Grant Fund Deposits               | 10,070,000 |           | 10,070,00                               |
| Ford Foundation                    | 5,139,803  |            |              |                                   |            |           | , ,                                     |
| Hivos Grant                        |            |            |              |                                   |            |           |   |
| Unclaimed Contributors Payments    | 619,030    |            | 5,758,833    | Current Assets                    |            |           |   |
| Investments                        | 31,500     |            | 31,500       | Loans & Advances (Asset)          | 790,580    | 207.000   | 997.58                                  |
| General FC Deposits                |            |            |              | Indirect Income                   | ,          | 850       | 85                                      |
| Non FC General Deposit             | 150,522    |            | 150,522      | Indirect Expenses                 |            | 000       | 00                                      |
| Grant Fund Deposits                |            | 707,770    | 707,770      | Honorarium-Agenda                 | 7.500      |           | 7.50                                    |
| Current Assets                     | 10,070,000 |            | 10,070,000   | T D S on Gen FC Deposits          | 932        |           | 7,50                                    |
|                                    |            |            |              | CCDS Expenses                     | 332        | 115.618   | 93                                      |
| Loans & Advances (Asset)           | 203,796    | 72,000     | 275,796      | Ford Foundation 1100-0245 Grant E | vn I       | 113,018   | 115,618                                 |
| Receivables                        | 7,210      |            | 7.210        | Administrative Expenses           | 347.867    |           |   |
| Indirect Incomes                   |            |            |              | Audit Fees                        | 32,304     |           | 347,867                                 |
| Contributions                      |            | 136,525    | 136.525      | Books & Journals                  |            |           | 32,304                                  |
| Misc Income                        | 500        | 1.198      | 1,698        | Fellowships/Internships           | 88,870     |           | 88,870                                  |
| National Social Watch Fees         |            | 111.000    | 111,000      | Honoraria                         | 1,060,000  |           | 1,060,000                               |
| Indirect Expenses                  |            |            | 111,000      | Publications                      | 700,600    |           | 700,600                                 |
| Honorarium-Agenda                  | 7,500      |            | 7.500        |                                   | 441,798    |           | 441,798                                 |
| Ford Foundation 1100-0245 Grant E  | xp         |            | 1,300        | Staff Support Cost                | 1,736,650  |           | 1,736,650                               |
| Books & Journals                   | 1.480      |            | 4 450        | Website Upgradation               | 524,199    |           | 524,199                                 |
| Fellowships/Internships            | 18,000     |            | 1,480        | Workshops & Meetings              | 487,557    | final a   | 487,557                                 |
| Honoraria                          | 16,000     |            | 18,000       | Hiwos-CCDS Project Exp            |            |           |   |
| Website Upgradation                | 95,785     | - 1        | 16,000       | Hivos- Administrative Costs       | 111,585    |           | 111,585                                 |
| Hivos-CCDS Project Exp             | 93,763     |            | 95,785       | Hivos-Aranya Journey              | 1,154      |           | 1,154                                   |
| Hivos-Research Materials           | 0.000      |            |              | Hivos-Honoraria                   | 39,500     |           | 39,500                                  |
| Hivos-Travel                       | 2,000      |            | 2,000        | Hivos-Lectures/seminars           | 29.727     |           | 29,727                                  |
| Hivos-Workshops                    | 953        |            | 953          | Hivos-Media                       | 158,105    |           | 158,105                                 |
|                                    | 5,000      |            | 5,000        | Hivos- Performances               | 157,026    | 4.        | 100000000000000000000000000000000000000 |
| Interest Income                    |            |            |              | Hivos-Research Materials          | 56.348     |           | 157,026                                 |
| Interest on SB A/c (FCRA)          | 97,946     |            | 97,946       | Hivos-Staff Support               | 270.000    |           | 56,348                                  |
| Interest Recd on Hivos Grant FD    | 22,894     |            | 22.894       | Hivos-Travel                      |            |           | 270,000                                 |
| Interest Received on FD General    | 9,326      | 40,617     | 49,943       | Hivos-Wesite/ Web Designer        | 201,433    |           | 201,433                                 |
| Interest Received on Grant FDs     | 140,251    |            | 140.251      | Hivos-Wesher Web Designer         | 52,128     |           | 52,128                                  |
| Interest Received on ICICI Account |            | 131        |              | Closing Balance                   | 58,477     | -         | 58,477                                  |
| Interest Received on BOM Account   | 9618       | 1.613      | 1,613        |                                   |            |           |   |
| Interest Received on ICICI Account |            | 4.069      | 4.069        | Bank Accounts                     | 1,619,720  | 120,377   | 1,740,098                               |
| Total                              | 19.881.344 | 1,226,209  |              | Cash-in-hand                      | 5,379      | 7,514     | 12,893                                  |
|                                    | ,          | 1,220,203  | 21,107,554   | Total                             | 19,881,344 | 1,226,209 | 21,107,554                              |

CA Raghulathan D. Aiyar Partner M.No.34018 Place : Pune Date:

1 2 JUL 2013

For Centre for Communication And Development Studies

Trustee



Trustee



#### 2012-13

## Notes on Accounts & Significant accounting policies followed by Centre for Communication and Develoment Studies. Pune

#### Reporting entity

Centre for Communication and Development Studies Pune is a trust registered under The Bombay Public Trust Act 1950 under Regd no.E-3657(Pune).

#### Accounting Convention

The Financial statements have been prepared in accordance with historical cost convention.

#### Basis of accounting

The Organisation adopts Cash system of accounting and the final accounts are prepared as per provisions of The Bombay Public Trust Act.

#### Fixed Assets

The basis of recording newly acquired Fixed Assets is at cost of acquisition net of accumulated depreciation.

#### Depreciation

The Fixed Assets are depreciated by adopting Written Down Value (WDV) method at the rates prescribed under The Income Tax Act 1956 as amended from time to time.

#### Investments & Investment income

Investments are stated at face value / at cost and income on Investment are recognized as and when received.

#### Treatment of Grants

The Grants are treated as income only to the extent they are utilized and all the unutilized grants are treated as liability.

#### Retirement benefits

The organization does not attract the provisions of The Provident Fund Act and The Payment of Gratuity Act.

#### Contingent Liabilities

There are no contingent liabilities for the organization as of 31st March 2013.





#### THE BOMBAY PUBLIC TRUST ACT, 1950. SCHEDULE IX - C (Vide Rule - 32)

Statement of Income liable to contribution for year ending 31.03.2013

Name of the Public Trust: Centre For Communication And Development Studies Registration No. E-3657 (Pune)

|   | INCOME AS SHOWN DO   | Rs. Ps. | Rs. Ps.   |
|---|--|---------|---|
| 1 | INCOME AS SHOWN IN THE INCOME AND EXPENDITURE ACCOUNT (SCHEDULE IX)  |         | 455   |
|   | ITEMS NOT CHARGEABLE TO CONTRIBUTION UNDER SECTION 58 AND RULE 32  |         |   |
|   | (i) Donation received from other Public Trust and Dharamadas   |         |   |
|   | (ii) Grant received from Government and Local authority  |         |   |
|   | (111) Interest on Sinking or Depreciation Fund   |         |   |
|   | (iv) Amount spent for the purpose of secular education   |         |   |
|   | (v) Amount spent for the purpose of medical relief   |         |   |
|   | (vi) Amount spent for the purpose of veternety treatment of oniver-  |         | •   |
|   | (VII ) Expenditure incurred from donations for relief of distress caused   |         |   |
|   | by scarcity, drought, flood, fire or other natural calamity  |         |   |
|   | (viii) Deduction out of income from lends used for agricultural purpose a. Land Revenue and Local Fund Cess. b. Rent payable to superior landlord. c. Cost of production, if land are cultivated by trust. | - Š     | THE TRUST IS<br>EDUCATIONA<br>AND HENCE<br>EXEMPTED |
| ( | ix) Deduction out of income from lends used for non-agricultural purpose   |         |   |
|   | <ul> <li>a. Assessment Cases and other Government or Muncipal Taxes.</li> <li>b. Ground Rent payable to the superior landlord.</li> <li>c. Insurance Premium.</li> </ul>                                   |         |   |
|   | d. Repairs at 10% of ground rent of building.  e. Cost of collection at 4% of gross rent of building let out.  |         |   |
|   | x) Cost of collection of income or receipt from securities stock etc. at one percent of such income.   |         |   |
|   | xi) Deduction on account of receipt in respect of buildings not rented and yielding no income at 10% of the estimated gross annual rent.   |         |   |
| ( | GROSS ANNUAL INCOME CHARGEABLE TO CONTRIBUTION RS.   |         |   |

Certified that while claiming deduction admissible under the above schedule, the trust has not claimed any amount twice either wholly or partly, against any items mentioned in the schedule which have the effect of double deduction.

For SNJ and Co Chartered Accountants FRN 104447W

Raghunathan D. Aiyar

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Partner M.No. 34018

1 5 JUL 2013

Trust Address : C/12, Gera Greens, Nibm Road Kondhwa, Pune 411 048



#### REPORT OF AN AUDITOR RELATING TO THE ACCOUNTS AUDITED UNDER SUB-SECTION (2) OF SECTION 33 & 34 AND RULE 19 OF THE BOMBAY PUBLIC TRUST ACT, 1950.

Registration No.: E-3657(Pune)

Name Of The Public Trust : Centre For Communication And Development Studies For the year ending  $: 31^{ST}$  March, 2013.

| a | Whether accounts are maintained regularly and in accordance with the provisions of the  | YES     |
|---|---|---------|
| b | Act and the rules made thereunder.  Whether receipts & disbursements are properly and correctly shown in the accounts.  | YES     |
| c | Whether the cash balance and vouchers in the custody of the manager or trustee on the date  | YES     |
| C | of audit were in agreement with accounts.   |         |
| d | Whether all books, deeds, accounts, vouchers, other documents or records required by the auditor were produced before him.  | YES     |
| е | Whether a register of movable and immovable properties is properly maintained, the charges there in are properly communicated from time to time to the regional office and the defects and inaccuracies mentioned in the audit report have been duly complied with. | YES     |
| f | Whether the manager or trustee or any other person required by the auditor to appear before him did so and furnished the necessary information required by him.   | YES     |
| g | Whether any property or funds of the trust were applied for any objects or purpose other than object or purpose of the trust.   | NO      |
| h | The amount of outstanding more than one year and the amounts, written off, if any.  | NIL     |
| i | Whether tenders were invited for repairs or construction involving expenditure exceeding Rs. 5000/-   | NA      |
| j | Whether any money of the public trust has been invested contrary to the provisions of Section 35.   | NO      |
| k | Alienations, if any of the immovable property contrary to the provisions of Section 36 which have come to the notice of the auditor.  | NO      |
| 1 | All cases of irregular, illegal or improper expenditure or failure or commission to recover   | No      |
|   | monies or other property belonging to the public trust or of loss or waste of money or other  | such    |
|   | property thereof and whether such expenditure, failure, commission or waste was caused in   | case    |
|   | consequence of breach of trust or misapplication or any other misconduct on the part of the   | were    |
|   | trustees or any person while in the management of the trust.  | noticed |
| m | Whether the budget has been filed in the form provided by rule 16A  | YES     |
| n | Whether the maximum and minimum of the trustees is maintained.  | YES     |
| 0 | Whether the meetings are held regularly as provided in such instrument.   | YES     |
| p | Whether the minutes book or the proceeding of the meeting is maintained.  | YES     |
| q | Whether any of the trustees has any interest in the investment of the trust.  | NO      |
| r | Whether any of the trustees is a debtor or creditor of the trust.   | NO      |
| S | Whether any irregularities pointed out by the auditors in the accounts of the previous year have been duly complied with by the trustees during the period of audit.  | YES     |
| t | Any special matter which the auditor may think fit or necessary to bring to the notice of the Deputy or Assistant Charity Commissioner.   | NONE    |

Place: Pune

Date : 1 5 JUL 2013

For SNJ and Co. Chartered Accountants FRN 104447W

lunatter Raghunathan D. Aiyar

> FRN-104447W PUNE

> > ed Acco

Partner

M.No. 34018