

## Name of the Public Trust : CENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES

BALANCE SHEET AS ON 31ST MARCH 2014

FUND & LIABILITIES	Sch.	AMOUNT Rs	PROPERTY & ASSETS	Sch.	AMOUNT Rs
<b>Trust Funds or Corpus -</b>		NIL	<b>Immovable Properties - ( At cost ) -</b>		NIL
Balance as per last Balance Sheet			Balance as per last Balance Sheet		
Adjustment during the year ( give Details )		-	Additions during year		
			Less:- Sales during the year		
			Depreciation up to date		
<b>Other Earmarked Funds -</b>			Capital Work in Progress		
( Created under the provisions of the trust			Investment -		
deed ) or scheme out of the income			Note :- the market value of the		
(Capital Expenditure) Utilised A/c			above investment is Rs.		
Ford Foundation	A	1,025,172	<b>Furniture &amp; Fixtures</b>		
ICICI TDC grant	A	481,265	Balance as per last B/S	D	2,48,151
NFI	A	117,400	Addition during the year		6,87,999
Depreciation Funds			Less:-Sales during the year		NIL
Sinking Funds			Depreciation		1,83,791
Reserve Funds			Loans ( Secured or Unsecured		752,359
Any Other Funds			Good/ Doubtful.)		NIL
<b>Loans ( Secured or Unsecured )</b>		NIL	Loans Scholarship		NIL
From Trustees			Other Loans		NIL
From Others			<b>Advances -</b>		NIL
			To Trustees		
<b>Liabilities -</b>			To Employees		
Unutilized Grant in aid	B	4,064,699	To Contractors		
For Expenses			To Lawyers		
For Advances			To Other	E1	268,000
For Rent and other deposits			<b>Income Outstanding -</b>		NIL
For Sundry Credit Balances	C	163,408	Rent		
			Interest		
<b>Income and Expenditure Accounts -</b>			Other Income		
Balance as per last B / S : 3,277,472			Interest		
Less :- Appropriation if any			Other Income		
Add :- Surplus as per I & E.A/c. : 7,53,608		4,031,080	<b>Cash and Bank Balance -</b>		
Less:- Deficit as per I & E.A/c.			Cash in Hand		
			a) In Savings Account	E1	4,454,899
			In Fixed Deposit Account With BOM	E2	4,407,765
			b) With the Trustees		
			c) With the Manager		NIL
			<b>Income and Expenditure Account -</b>		
			Less :-Appropriation if any		
			Less :- Surplus as per I & E A/c.		
			Add:- Deficit as per I & E A/c.		
<b>TOTAL</b>		<b>9,883,023</b>	<b>TOTAL</b>		<b>9,883,023</b>

As per our report of even date

For S N J & Co  
Chartered Accountants  
FRN 104447W

CA Raghunathan D Aiyar  
Partner

M.No.034018

Place: Pune

Date :

04 JUL 2014



The above Balance sheet to the best of my/  
our belief  
contains a true account of the Funds and  
Liabilities  
and of the property, assets of the trust

Smyle  
Trustee



## SCHEDULE VIII (VIDE RULE 17 (1))

Name of the Public Trust : CENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES

INCOME &amp; EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31.3.2014

EXPENDITURE	Sch.	AMOUNT Rs	INCOME	Sch.	AMOUNT Rs
To Expenditure in respect of properties		NIL	By Rents Accrued / Realised *		NIL
Rates, Taxes, Cesses			By Interest Accrued / Realised *		
Repairs and Maintenance			On Securities		NIL
Salaries			On Loans		NIL
Insurance			On Bank Account	I	664,684
Depreciation ( By way of provision of adjustment )			By Dividend		NIL
Other Expenses			By Donations in cash or kind		NIL
To Establishment Expenses		NIL	By Grants ( Transfer )	B	6,439,092
To Remuneration to Trustees		NIL	By Income from other sources ( In details as far as possible )	H	570,961
To Remuneration ( in the case of math) to the head of the math, including his houses - hold expenditure, if any		NIL	By Transfer from Reserve		NIL
To Legal Expenses		NIL			
To Audit Fees		NIL			
To Contribution and Fees		NIL			
To Amount Written of		NIL			
a) Bad Debts					
b) Loan Scholarship					
c) Irrecoverable Rents					
d) Other Items					
To Miscellaneous Expenses	G	154,446			
To Depreciation	D	183,791			
To Amounts transferred to Reserve or Specific Funds		NIL			
To Expenditure on objects of the Trust					
a) Religious					
b) Educational	F	6,582,892			
c) Medical Relief					
d) Relief of poverty					
e) Other charitable objects					
To Surplus carried over to Balance Sheet		753,608			
<b>TOTAL</b>		<b>7,674,737</b>	<b>TOTAL</b>		<b>7,674,737</b>

As per our report of even date

For S N J &amp; Co

Chartered Accountants

FRN/104447W

CA Raghunathan D Aiyar

Partner

M.No.034018

Place: Pune

Date : 04 JUL 2014



Date 04 JUL 2014 Trustee





SCHEDULE: A - OTHER EARMARKED FUNDS

A) FORD FOUNDATION ( CAPITAL EXPENDITURE ) UTILISED ACCOUNT

Sl.no	Particulars	Rs.
1	Opening Balance as on 01.04.2013	477,023
	Add : Transferred from Grants in Aid towards Capital expenditure during the year	548,149
	<b>Total</b>	<b>1,025,172</b>

B) National Foundation for India (N F I)

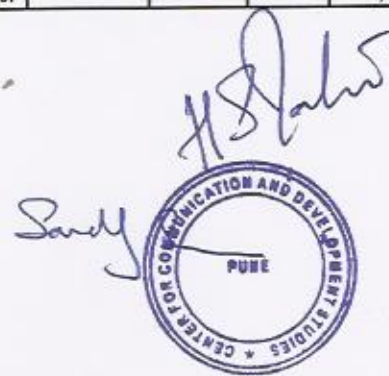
Sl.no	Particulars	Rs.
1	Opening Balance as on 01.04.2013	-
	Add : Transferred from Grants in Aid towards Capital expenditure during the year	117,400
	<b>Total</b>	<b>117,400</b>

C) ICICI- TDC GRANT ( CAPITAL EXPENDITURE ) UTILISED ACCOUNT

Sl.no	Particulars	Rs.
1	Opening Balance as on 01.04.2013	481,265
	Add : Transferred from Grants in Aid towards Capital expenditure during the year	-
	<b>Total</b>	<b>481,265</b>

SCHEDULE: B - GRANTS IN AID

Sl.no	Particulars	Ford Foundation 1100-0245	Ford Foundation 0130-0722	National Foundation for India	Action Aid	Institute of International Education	HIVOS - Kiski Kahani Project	NFI - National Seminar	Total
A	Opening Balance on 1.04.2013	1,046,653	-	-	-	-	212,384	-	1,259,037
B	Add : Received during the year		7,710,775	1,000,000	720,000	365,532		85,192	9,881,499
C	Add : Bank Interest		247,614	10,488	18,316				276,418
D	<b>Total ( A+B+C )</b>	<b>1,046,653</b>	<b>7,958,389</b>	<b>1,010,488</b>	<b>738,316</b>	<b>365,532</b>	<b>212,384</b>	<b>85,192</b>	<b>11,416,954</b>
E	Less : Transfer to Income & Expenditure A/c	1,046,653	3,264,414	893,088	571,829	365,532	212,384	85,192	6,439,092
F	Less: Transfer to Ford Foundation (capital expenditure) utilised a/c		548,149	117,400					665,549
G	Less : Transfer to Schedule - I		247,614						247,614
	<b>Closing Balance on 31.03.2014 (D-E-F-G)</b>	<b>-</b>	<b>3,898,212</b>	<b>-</b>	<b>166,487</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,064,699</b>



CENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES PUNE.  
FINANCIAL YEAR 2013-2014

SCHEDULE: C - OTHER LIABILITIES

Sl.no	Particulars	Rs.	Rs.
1	<b>Unclaimed Contributors Fees (F C)</b>		
a	Ford Foundation (1100-0245)	37,500	
b	HIVOS -Kiski Kahani project	3,500	41,000
2	<b>Unclaimed Contributors Fees (Non-F C)</b>		
a	Unclaimed Contributors Fees - ICICI F	9,000	
b	Unclaimed Contributors Fees - TET	12,350	
c	Unclaimed Contributors Fees - ICICI TDC	20,558	41,908
d	OS Resource Center Refundable Deposits		80,500
	<b>Total</b>		<b>163,408</b>

SCHEDULE: E - CASH & BANK BALANCES

Sl.no	Particulars	Rs.	Rs.
1	<b>Bank Account (F C)</b>		
a	Primary SB A/c - Bank of Maharashtra, Kondhwa, Pune	4,334,206	
b	Secondary SB A/c - Bank of Maharashtra, Vettiyoorkavu, Trivandrum	15,208	4,349,414
2	<b>Bank Account (Non-F C)</b>		
a	SB A/c - Bank of Maharashtra Kondhwa Pune	3,945	
b	SB A/c - ICICI Bank ,Bhandarkar Road, Pune	64,777	
c	SB A/c - ICICI Bank ,Khondwa, Pune	28,964	97,686
3	<b>Cash In Hand</b>		
a	Cash (FC)	4,745	4,745
b	Cash (Non-FC)		3,054
	<b>Total</b>		<b>4,454,899</b>

SCHEDULE: E-1 LOANS, ADVANCES & DEPOSITS

Sl.no	Particulars	Rs.	Rs.
1	<b>F C</b>		
a	MCCIA auditorium deposit	2,000	
b	Rental deposit for Trivandrum project office	90,000	92,000
2	<b>Non F C</b>		
a	CC Avenues pvt Ltd	1,000	
b	Mrs Raj Kumari Vaswani (Lease Deposit for Pune office)	175,000	176,000
	<b>Total</b>		<b>268,000</b>

SCHEDULE: E-2 INVESTMENTS

Sl.no	Particulars	Rs.	Rs.
	<b>F D -Bank of Maharashtra</b>		
1	<b>F C Unrestricted funds</b>		1,664,414
2	<b>Non F C General funds</b>	2,384,205	
	Interest Accrued on Non FC general funds deposits	359,146	2,743,351
	<b>Total</b>		<b>4,407,765</b>





## CENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES PUNE.

FINANCIAL YEAR 2013-2014

## SCHEDULE: F - PROJECT EXPENSES

Sl.no	Particulars	Rs.
<b>A</b>	<b><u>FORD FOUNDATION (1100 - 0245)</u></b>	
1	Administrative expenses	92,083
2	Books & Journals	58,566
3	Fellowships/Internships	20,000
4	Honoraria	298,698
5	Publications	141,141
6	Staff Support	128,550
7	Website Upgradation	182,836
8	Travel, Workshops	124,779
	<b>Sub Total - A</b>	<b>1,046,653</b>

Sl.no	Particulars	Rs.
<b>B</b>	<b><u>FORD FOUNDATION -0130-0722</u></b>	
1	Production Costs	110,138
2	Consultancy Fees	520,175
3	Office Costs	549,953
4	Salaries	1,946,006
5	Travel	94,451
6	Workshops & Meetings	13,691
7	Audit Costs	30,000
	<b>Sub Total - B</b>	<b>3,264,414</b>

Sl.no	Particulars	Rs.
<b>C</b>	<b><u>Hivos Kiski Kahani project</u></b>	
1	Administrative Expenses	76,330
2	Staff Cost	136,700
	<b>Sub Total - C</b>	<b>213,030</b>

Sl.no	Particulars	Rs.
<b>D</b>	<b><u>ACTION AID INDIA</u></b>	
1	<b>Programme Costs</b>	
a	Advocacy / Networking / Travel	40,601
b	Honorarium	2,500
c	Research Materials	13,865
2	<b>Staff support cost</b>	
a	Administration & Communication	65,613
b	Project Researchers-(Trivandrum & Pune)	449,250
	<b>Sub Total - D</b>	<b>571,829</b>



CENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES PUNE.  
FINANCIAL YEAR 2013-2014

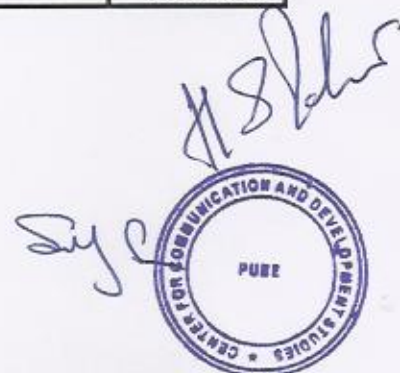
Sl.no	Particulars	Rs.
E	<u>National Foundation for India-(N F I)</u>	
1	Core Supprt	
a	Office & ICT	155,287
b	Programme Coordination	282,200
c	Research & Advocacy	158,687
2	Programme Costs	
a	Capacity development & Advocacy	65,085
b	Kerala Budget Watch	91,500
c	Research & Advocacy State level	140,483
	<b>Sub Total - E</b>	<b>893,242</b>

Sl.no	Particulars	Rs.
F	<u>NFI Conference at Trivandrum</u>	
	National Seminar Budget Accountability & Economic Governance	85,192
	<b>Sub Total - F</b>	<b>85,192</b>

Sl.no	Particulars	Rs.
G	<u>Institute of International Education Meeting</u>	
	Internet Access Partners' Meet	365,532
	<b>Sub Total - G</b>	<b>365,532</b>

Sl.no	Particulars	Rs.
H	<u>Kerala Social Watch Report Activities</u>	
1	Knowledge Networking & Support	43,495
2	Study	60,505
	<b>Sub Total - H</b>	<b>104,000</b>

Sl.no	Particulars	Rs.
I	<u>Open Space Outreach activities</u>	
a	Workshops / Events	15,500
b	Honorarium	2,500
c	Programme coordinator' salary	21,000
	<b>Sub Total - I</b>	<b>39,000</b>
	<b>Total project expenses (A+B+C+D+E+F+G+H+I)</b>	<b>6,582,892</b>





**CENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES PUNE.**

**FINANCIAL YEAR 2013-2014**

**SCHEDULE: G - OTHER EXPENSES**

Sl.no	Particulars	Rs.
1	Bank Charges CCDS	383
2	Board Meeting Expenses	2,858
3	Communication / Conveyance	4,687
5	Director's Salary	40,000
6	Electricity CCDS	870
7	Newspaper CCDS	450
8	Office Expenses CCDS	4,526
9	Office Shifting Expenses	33,500
10	Postage Courier CCDS	12,183
11	Telephone CCDS	1,940
12	Travel Expenses CCDS	14,182
13	Webhosting expenses	996
14	Stationery expenses	337
15	TDS on General Deposits (FC & Non FC)	37,534
	<b>Total</b>	<b>154,446</b>

**SCHEDULE: H - INCOME FROM OTHER SOURCES**

Sl.no	Particulars	Rs.
1	Contribution - Media Advocacy	50,775
2	Miscellaneous Receipts	14,032
3	Exchange Gain on FF Grant (1100-0245)	351,538
4	Contribution - O S Programmes	38,030
5	Meeting Co-ordination Fees	65,086
6	Contribution - OS Resource Centre	51,500
	<b>Total</b>	<b>570,961</b>

**SCHEDULE: I - BANK INTEREST**

Sl.no	Particulars	Rs.
1	Interest on Fixed Deposit (FC General) - Bank of Maharashtra	134,112
2	Interest on Savings A/c (FC)	40,473
3	Interest on F F grant funds	247,614
5	Interest on SB a/c - ICICI Bank Ltd Bhandarkar Road br Pune	2,160
6	Interest on SB a/c - ICICI Bank Ltd Kondhwa br Pune	377
7	Interest on SB a/c - Bank of Maharashtra Kondhwa br pune	570
8	Interest on Fixed Deposit (Non FC General) - Bank of Maharashtra	239,378
	<b>Total</b>	<b>664,684</b>



## CENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES, PUNE

Financial year 2013-2014

SCHEDULE : D - Statement of Fixed Assets and Depreciation

I) F C R A ( Ford Foundation )

At Pune office

Description	Qty	Depreciation rate	Opening Balance	Depreciated on upto 31.03.2013	Additions in the year		Depreciation for the current year	Depreciated on upto 31.03.2014	WDV as on 31/03/2014	WDV as on 31/03/2013
					> 180 days of use	< 180 days of use				
Computers	6	60%	175,000	174,999	-	96,500	28,951	203,950	67,550	1
Laptop- Samsung NP300 E4	1	60%	-	-	21,990	-	13,194	13,194	8,796	-
Laptop-Samsung NP300 E5	1	60%	-	-	22,000	-	13,200	13,200	8,800	-
Laptop- Dell Inspiron	1	60%	-	-	-	42,070	12,621	12,621	29,449	-
Tablet-v Nexus 7C	1	60%	-	-	-	15,999	4,800	4,800	11,199	-
Tablet- Apple I Pad Mini	1	60%	-	-	-	29,900	8,970	8,970	20,930	-
Tablet- Apple I Pad 2	1	60%	-	-	-	32,900	9,870	9,870	23,030	-
U.P.S.	2	60%	42,700	42,699	-	-	-	42,699	1	1
Scanner	1	100%	3,350	3,349	-	-	-	3,349	1	1
Local Area Network		100%	6,183	6,182	-	-	-	6,182	1	1
D.V.D	1	15%	6,866	5,492	-	-	206	5,698	1,168	1,374
Colour T.V.	1	15%	23,382	18,603	-	-	717	19,320	4,062	4,779
Steel Almirah	1	10%	2,150	1,372	9,350	-	1,013	2,385	9,115	778
Office Furniture		10%	137,368	88,335	-	-	4,903	93,238	44,130	49,033
Chairs (Plastic)	10	10%	3,630	2,164	-	-	147	2,311	1,319	1,466
Computer Printer	2	60%	25,900	25,899	-	-	-	25,899	1	1
Steel Bookracks	3	10%	18,171	10,445	-	10,100	1,278	11,723	16,548	7,726
Work Table	1	10%	2,660	1,585	-	-	107	1,693	967	1,075
Computer Chairs & Table	3	10%	24,926	20,761	-	-	416	21,178	3,748	4,164
Video camera Kodak Zi8	1	15%	10,174	2,823	-	-	1,103	3,926	6,248	7,351
Cameras- Cannon 7D	2	15%	-	-	107,400	83,900	22,403	22,403	168,898	-
Voice Recorders-Zoom H2N	2	15%	-	-	16,290	16,400	3,674	3,674	29,017	-
Projector- EPSON TW 550	1	15%	-	-	-	62,800	4,710	4,710	58,090	-
<b>Total</b>			<b>482,460</b>	<b>404,709</b>	<b>177,030</b>	<b>390,569</b>	<b>132,281</b>	<b>536,990</b>	<b>513,068</b>	<b>77,750.29</b>



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## CENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES PUNE.

Financial Year 2013-2014

## SCHEDULE : D - Statement of Fixed Assets and Depreciation

FCRA- II (National Foundation for India)

At Trivandrum Office

Description	Qty	Depreciation rate	Additons during the year < 180 days Cost Rs.	Depreciation for the current year	Depreciation upto 31.03.2014	W.D.V.as on 31.03.2014
Laptops-Acer	3	60%	70,900.00	21,270.00	21,270.00	49,630.00
Projector-Acer	1	60%	25,000.00	7,500.00	7,500.00	17,500.00
Furnitures	8	10%	21,500.00	1,075.00	1,075.00	20,425.00
<b>Total</b>			<b>117,400.00</b>	<b>29,845.00</b>	<b>29,845.00</b>	<b>87,555.00</b>



## CENTRE FOR COMMUNICATION AND DEVELOPMENT STUDIES

## Statement of Receipts &amp; Payments

1-Apr-2013 to 31-Mar-2014

Receipts	FCRA	Non FCRA	Total Rs.	Payments	FCRA	Non FCRA	Total Rs.
<b>Opening Balance</b>				<b>Current Liabilities</b>			
Bank Accounts	1,618,720	90,377	1,710,098	Solutions	34,686		34,686
Cash-in-hand	5,379	7,514	12,893	Duties & Taxes	255,352	500	255,852
<b>Current Liabilities</b>				Sundry Creditors	6,600		6,600
Solutions	34,686		34,686	Other Liabilities	93,500	22,000	115,500
Duties & Taxes	255,352	600	255,952	<b>Investments</b>			
Sundry Creditors	6,600		6,600	General Unrestricted F C Funds	265,000		265,000
Other Liabilities	106,000	3,500	111,500	<b>Grant Funds</b>	3,700,000		3,700,000
<b>Investments</b>				<b>Fixed Assets</b>			
Grant Funds	3,700,000		3,700,000	Stitched Angle Rack		3,000	3,000
<b>Current Assets</b>				Apple 1608 (pod Mini)	29,900		29,900
Loans & Advances (Asset)	95,123	4,000	99,123	Apple i Mac	96,500		96,500
<b>Other Income</b>				Apple iPad 2 (1)	32,000		32,000
S B Interest	40,473	1,107	41,580	Canon 7D Body	191,300		191,300
Misc Receipt	500		500	Dell insiron 2537 Laptop	42,070		42,070
<b>Contributions</b>				Epson Projector 7W 500	62,000		62,000
Media Advocacy	2,915	38,800	41,715	Nexus 7C Tablet	15,999		15,999
Open Space Research Centre		51,500	51,500	Samsung Notebook Computers (2Lap Top)	21,990		21,990
Agenda		2,610	2,610	Steel Alorah (1)	9,350		9,350
OS Activities		38,030	38,030	Steel Book Racks (2)	10,100		10,100
<b>Ford Foundation-0130-0722 Exp</b>				Voice Recorder-Zoom H2n	32,690		32,690
Consultancy Fees	5,000		5,000	TVM Office Assets	117,400		117,400
Office Cost	290		290	<b>Current Assets</b>			
Production Costs	3,900		3,900	Loans & Advances (Asset)	400,042	9,000	409,042
Salaries	1,557		1,557	<b>ActionAid Expenses</b>			
<b>Grants Received</b>				Programme Cost-AA	50,084		50,084
ActionAid Grant	738,316		738,316	Staff Support Cost-AA	432,300		432,300
Ford Foundation Grant- 0130-0722	7,958,389		7,958,389	<b>CCDS Expenses</b>			
G7LF-I / E Grant	365,532		365,532	Bank Charges -CCDS	243	140	383
National Foundation for India Grant	1,010,488		1,010,488	Board Meeting Exp	2,858		2,858
NFI National Seminar Grant	85,192		85,192	Communication/conveyance	231	592	823
				Internet		3,364	3,364
				Conveyance - C C D S	400		400
				Director Salary	40,000		40,000
				Electricity- CCDS	870		870
				Newspaper - CCDS	450		450
				Office Expenses-Cost	3,600	836	4,436
				Postage/courier-Cost	12,073	100	12,173
				Telephone - Cost	1,940		1,940
				Travel Exps - CCDS	7,384		7,384
				Webhosting Expenses	995		995
				Xerox / Stationary Exp-Cost	289	48	337
				<b>Ford Foundation-0130-0722 Exp</b>			
				Audit Costs	30,000		30,000
				Consultancy Fees	525,175		525,175
				Equipments			-
				Office Cost	547,353		547,353
				Production Costs	101,739		101,739
				Salaries	2,016,063		2,016,063
				Travel	81,290		81,290
				Workshop Cost	13,691		13,691
				<b>Contributions</b>			
				Contribution to Agenda		550	550
				<b>NSW Expenses</b>			
				Knowledge Networking and Support	39,000		39,000
				Study	60,000		60,000
				<b>Ford Foundation Grant 1100-0245 Exp</b>			
				Administrative Expenses	91,123		91,123
				Books & Journals	763		763
				Honorarium	298,698		298,698
				O S Fellowship Fees	20,000		20,000
				Publications	141,141		141,141
				Staff Cost	128,550		128,550
				Travel / Workshops	39,779		39,779
				Website Upgradation	102,836		102,836
				OS Activities			
				Workshops/Events		15,500	15,500
				<b>Hivos Exp Extended</b>			
				Administrative Exp-Hivos	76,330		76,330
				Staff Cost-Hivos	136,700		136,700
				<b>Institute of Int Education - F F Partners' Meet Exp</b>			
				Accommodation	129,890		129,890
				Meat & Poultry	36,130		36,130
				Travel-IE	103,774		103,774
				Venue with Equipments	30,852		30,852
				<b>National Foundation for India</b>			
				Core Support	598,639		598,639
				Programme Cost	277,858		277,858
				<b>NFI National Seminar at Trivandrum</b>			
				National Seminar 10-11 Feb 13-14	85,192		85,192
				<b>O S Outreach Activities</b>			
				Honorarium - CCDS	2,500		2,500
				Open Space Coordinator	21,000		21,000
				<b>Closing Balance</b>			
				Bank Accounts	4,349,414	97,686	4,447,100
				Cash-in-hand	4,745	3,054	7,799
<b>Total</b>	<b>16,042,502</b>	<b>255,570</b>	<b>16,298,073</b>	<b>Total</b>	<b>16,042,502</b>	<b>255,570</b>	<b>16,298,073</b>

For S.N.J. & Co.  
Chartered Accountants  
FRN 104447WCA Raghunathan D Aiyar  
Partner  
M. No. 34018  
Place: Pune  
Date: 04 JUL 2014

For Centre for Communication and Development Studies

Trustee

Trustee





2013-14

Notes on Accounts & Significant accounting policies followed by  
Centre for Communication and Development Studies. Pune

- Reporting entity  
Centre for Communication and Development Studies Pune is a trust registered under The Bombay Public Trust Act 1950 under Regd no.E-3657(Pune).
- Accounting Convention  
The Financial statements have been prepared in accordance with historical cost convention.
- Basis of accounting  
The Organisation adopts Cash system of accounting and the final accounts are prepared as per provisions of The Bombay Public Trust Act.
- Fixed Assets  
The basis of recording newly acquired Fixed Assets is at cost of acquisition net of accumulated depreciation.
- Depreciation  
The Fixed Assets are depreciated by adopting Written Down Value (WDV) method at the rates prescribed under The Income Tax Act 1956 as amended from time to time.
- Investments & Investment income  
Investments are stated at face value / at cost and income on Investment are recognized as and when received.
- Treatment of Grants  
The Grants are treated as income only to the extent they are utilized and all the unutilized grants are treated as liability.
- Retirement benefits  
The organization does not attract the provisions of The Provident Fund Act and The Payment of Gratuity Act.
- Contingent Liabilities  
There are no contingent liabilities for the organization as of 31<sup>st</sup> March 2014.
- Bank Interest  
There is a slight variation in the interest certified and interest credited by Bank of Maharashtra Kondhwa br in case 4 Fixed Deposits which has been orally clarified the interest certificates were system generated and this could be due to tax deducted at source on these deposits. However a written clarification has been sought from the bank.

04 JUL 2014





**REPORT OF AN AUDITOR RELATING TO THE ACCOUNTS AUDITED UNDER SUB-SECTION (2) OF  
SECTION 33 & 34 AND RULE 19 OF THE BOMBAY PUBLIC TRUST ACT, 1950.**

Name of the Public Trust : **Centre For Communication And Development Studies**  
Registration No. : **E-3657 (Pune)**  
For the year ending: **31<sup>st</sup> March 2014.**

a	Whether accounts are maintained regularly and in accordance with the provisions of the Act and the rules made thereunder	YES
b	Whether receipts & disbursements are properly and correctly shown in the accounts.	YES
c	Whether the cash balance and vouchers in the custody of the manager or trustee on the date of audit were in agreement with accounts.	YES
d	Whether all books, deeds, accounts, vouchers, other documents or records required by the auditor were produced before him.	YES
e	Whether a register of movable and immovable properties is properly maintained, the charges there in are properly communicated from time to time to the regional office and the defects and inaccuracies mentioned in the audit report have been duly complied with	YES
f	Whether the manager or trustee or any other person required by the auditor to appear before him did so and furnished the necessary information required by him.	YES
g	Whether any property or funds of the trust were applied for any objects or purpose other than object or purpose of the trust.	NO
h	The amount of outstanding more than one year and the amounts, written off, if any.	NIL
i	Whether tenders were invited for repairs or construction involving expenditure exceeding Rs. 5000/-	N A
j	Whether any money of the public trust has been invested contrary to the provisions of section 35.	NO
k	Alienations, if any of the immovable property contrary to the provisions of section 36 which have come to the notice of the auditor.	NO
l	All cases of irregular, illegal or improper expenditure or failure or commission to recover monies or other property belonging to the public trust or of loss or waste of money or other property thereof and whether such expenditure, failure, commission or waste was caused in consequence of trust or misapplication or any other misconduct on the part of the trustees or any person while in the management of the trust.	No such case were noticed
m	Whether the budget has been filed in the form provided by rule 16A	YES
n	Whether the maximum and minimum of the trustees is maintained.	YES
o	Whether the meetings are held regularly as provided in such instrument.	YES
p	Whether the minute's books or the proceeding of the meeting is maintained.	YES
q	Whether any of the trustees has any interest in the investment of the trust.	NO
r	Whether any of the trustees is a debtor or creditor of the trust.	NO
s	Whether any irregularities pointed out by the auditors in the accounts of the previous year have been duly complied with by the trustees during the period of audit.	YES
t	Any special matter which the auditor may think fit or necessary to bring to the notice of the Deputy or Assistant Charity Commissioner	NONE

Place: Pune

Date: **04 JUL 2014**



For S N J and Co.  
Chartered Accountants  
FRN 104447W

*Raghunathan D Aiyer*  
Raghunathan D Aiyer  
Partner  
M. NO. 34018